

Homewood Suites by Hilton-Lexington
 249 Ruccio Way
 Lexington, KY 40503
 859-223-0880
 FAX 859-296-1671



GROUP ROOM RESERVATION AGREEMENT

Organization:	Tates Creek Class of 78'	ARRIVAL	8/01/08
Contact:	Karen Stucker	DEPARTURE	8/03/08
Address:	1125 Wyndham Hills Drive Lexington, KY 40514	GROUP CODE	TCH
Phone:	859-338-9493	TYPE	Class reunion
Fax:			

Today's Date: December 10, 2007

ROOM TYPE	RATE	8/01/08	8/02/08	8/03/08			
Queen Studio	\$104.00	12	12	12			
1 Bedroom King Suite	\$114.00	12	12	12			
1 Bedroom suite with 2 queen beds	\$119.00	5	5	5			
Jacuzzi Suite with King Bed	\$169.00	1	1	1			

Check-in time for all rooms is **2:00 p.m.** and check-out time is **12:00 noon.**
 Please note these room rates are per room, per night, and are subject to applicable taxes.

RESERVATIONS

<p>Method of Reservations Individual guests will make reservations.</p>	<p>Requests</p>
<p>Cut off Deadline Reservations must be received by July 17, 2008. After this date reservations will be accepted on a space available rate basis only.</p>	<p>Every attempt will be made to accommodate special requests for smoking preferences and location; however, due to the arrival and departure patterns not all requests may be able to be fulfilled.</p>

TERMS OF PAYMENT

Posting Instructions	Billing Instructions
	Individual guests are responsible for room and tax and incidental charges incurred.

SPECIAL INSTRUCTIONS

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TERMS AND CONDITIONS

Deposit	Guaranteed Reservation
	A major credit card or advance deposit is required to guarantee all individual reservations.

CANCELLATION POLICY

All individual reservations must be cancelled by 4:00 p.m. on the day of arrival to avoid penalties.
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CONTRACT TERMS

Enclosed is an additional copy of this contract, which when signed and returned will confirm the above arrangements on a definite basis. Please note that due to the volume of requests for these rooms please return this confirmation no later than **December 31, 2008.**
 We at the Homewood Suites by Hilton Lexington are looking forward to being of service to you. If you should have any questions concerning these details, please feel free to contact me. We will be happy to serve you!

LaTonya Jackson
Sales Manager

Client Name Date